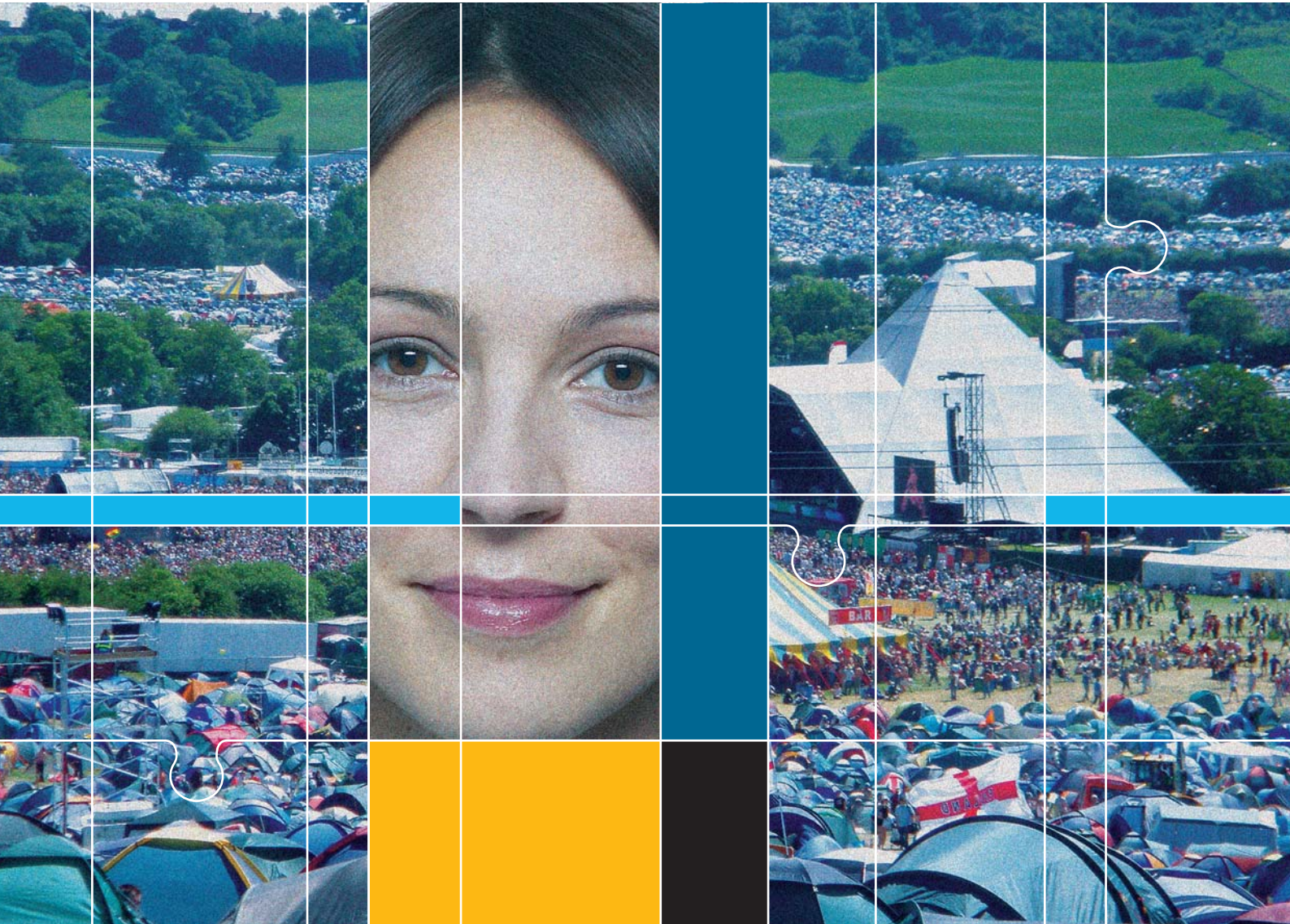


health & safety
one day workshop
for event organisers



CAPITA SYMONDS

successful people, projects and performance

workshop presented by:

Richard Umb

MCIEH, MIOA, FRSH, FOSH, DMS

Director of Leisure Safety

Capita Symonds

Richard is Director of Leisure Safety for Capita Symonds. He has over 20 years experience as an Environmental Health Officer enforcing all aspects of health and safety. He specialises in Leisure Safety and is recognised as a leading authority in this field. He chaired a National Working Party for the Health and Safety Executive on pop concert safety and was the main driving force of the guide to 'Health, Safety and Welfare at Pop Concerts and Similar Events'. He sits on the industry steering group on entertainment safety and is the President of the National Outdoor Events Association. Previously as an Environmental Health Officer he headed departments concerned with health and safety, atmospheric pollution, noise, housing, food hygiene and infectious disease control. This background has been particularly useful in the undertaking of litigation work.

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outline of the course

a safe system of work and risk assessment

- a safe system of work
- risk assessment
- risk assessment in practice

evaluation of the event

- nature of performers and their audiences
- impact of concert

evaluation of the venue

- existing public assembly buildings
- existing buildings not designed for public assembly
- sports stadia
- outdoor sites
- venue selection

venue and site design

- general principle
- site suitability assessment
- pre-design data collection and appraisal
- site plans
- venue capacity/occupant capacity
- exit requirements
- exit position
- venue access
- entrances
- sight lines and video screens
- seating arrangements
- slopes
- observation points
- fire and ambulance requirement
- police and stewarding positions
- hospitality area
- noise considerations
- catering and merchandising concessions
- perimeter fencing
- front of stage barrier requirements and arrangements
- signage
- welfare facilities
- excess visitors
- final site design